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**High Ambition Coalition for Nature and People**

**30x30 Matchmaking Platform**

**TEMPLATE FOR TECHNICAL or FINANCIAL ASSISTANCE REQUEST**

**The HAC 30x30 Matchmaking Platform helps match needs of HAC member countries with offers of assistance for the implementation of projects and activities related to** [**Target 3 of the KM-GBF**](https://www.cbd.int/gbf/targets/3) **known as 30x30.** Use this template to prepare your request for technical or financial assistance before submitting it on the HAC 30x30 Matchmaking Platform.

The HAC for N&P Secretariat will carefully review each assistance request and will make every effort to find the most suitable matches. However, the HAC for N&P Secretariat does not guarantee that a match will be found and cannot commit to the fulfilment of each one of the requests submitted.

Clear and precise information is very helpful in connecting your project with potential assistance providers. Limit your request to 15 pages for ease of reading. Additional information may be required at subsequent stages.

Preferred language for requests is English. Fields with an asterisk \* are mandatory.

***Please contact the HAC Focal Point of your country to submit this request to the HAC 30x30 Matchmaking Platform. Contact emails are available on the*** [***HAC website***](https://www.hacfornatureandpeople.org/the-hac-for-nature-people-tools/)***. If unsuccessful or for any questions, do not hesitate to contact the HAC Secretariat*** [Domoinarakotobe@hacfornatureandpeople.org](mailto:Domoinarakotobe@hacfornatureandpeople.org)

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| One-hour **drop-in sessions** are available every last Wednesday of the month to ask questions, get direct support, or find relevant matching offers with 2 options   * 1. at 8:00 am ET <https://wri.zoom.us/j/94652907633>   2. at 5:00 pm ET <https://wri.zoom.us/j/91063256277>   **No registration is needed. Join us anytime during that hour. HAC team speaks English, French and Spanish** |

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| **REQUEST SUMMARY\*** | | |
| *Provide a summary of the request that we can use to pitch your request. Limit to 100 words.*  *Currently, the online platform does not provide a space for summary. Please write it in the rationale.* | | |
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| **INFORMATION** | | |
| **Account** (Country) \* | | |
| *This field will be automatically filled in the HAC 30x30 Matchmaking Platform. Put country name.* | | |
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| **Type of request\*** | | |
| *Select the appropriate type of request. If you want both, select financial assistance but clearly describe the technical assistance you desire in the description of activities and in the comments section.* | | |
| Technical assistance  Financial assistance | | |
| **Title of request\*** | | |
| *Provide a title for your request. This title will be displayed on the landing page of the platform.*  *The title must make an obvious connection to 30x30 and provides adequate information about project without being too complicated or too lengthy (ideally less than 25 words)* | | |
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| **ASSISTANCE REQUIRED** | | |
| **Select a theme\*** | | |
| *The matchmaking themes are subdivisions of GBF Target 3. Choose* ***ONE*** *theme that best describes the assistance being requested. If unsure, select the closest option.* | | |
| **Theme 1.** Understand Target 3 and align with cross-sector policy.  **Theme 2.** Increase coverage and connectivity of PAs and OECMs.  **Theme 3.** Effective and equitable management (of sites and systems).  **Theme 4.** Recognize and respect rights of IP&LCs.  **Theme 5.** Monitor and report progress. | | |
| **Rationale\*** | | |
| *Explain why assistance is needed. Be specific and highlight existing gaps and links to Target 3. Ensure the rationale clearly identifies the issues the request seeks to address. Limit to 1 page.*  ***NB:*** *Include the above summary in this field.* | | |
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| **Description of activities\*** | | |
| *Provide a clear description of planned activities, including who will implement them (organization team, consultant, etc.), involvement of partners, beneficiaries, and locations. Ensure activities align with national conservation policies and are feasible within the project timeframe. Mention if IPLCs are involved or impacted. Even for technical requests, mention budget coverage (a plan for how to pay for expenses). Limit to 2 pages.* | | |
| ***For financial requests****, include a budget narrative covering fund management, amount, what type of funding is requested (e.g.: grant, loan, venture capital, guarantee), if any co-funding or self-funding.*  *Provide a detailed budget in an Excel file(a template is available). Budget should have detailed breakdowns, costs calculations and reflects accurate calculations, based on local context (credible and realistic costs). Budget items should be related to the activities described in the request*  *Considers cost effectiveness.* | | |
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| **Expected outcomes\*** | | |
| *Describe expected results and align them with proposed activities. Outcomes should be explicit, achievable within the project timeframe, and include monitoring indicators. For larger projects, outline expected outcomes over the next three years or beyond, including potential impacts on national policies.* | | |
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| **Project status\*** | | |
| *Select current phase of the project:*   * *Not started: the project has not yet started* * *Recently started: the project has started less than 6 months ago* * *Ongoing: the project started more than 6 months ago* * *Soon finalized: the project will be finalized within the next 6 months* | | |
| Not started  Recently started  Ongoing  Soon finalized | | |
| **GEOGRAPHICAL COVERAGE** | | |
| **Region of implementation\*** | | |
| *Select the region of implementation, where activities are planned to be carried out.* | | |
| Entire world  Central & Southern Asia  Eastern and Southeastern Asia  Europe  Latin America and Caribbean  North America  Northern Africa & Western Asia  Oceania & Pacific  Polar  Sub-Saharan Africa | | |
| **Geographic scope of the request\*** | | |
| *Select the geographical scope of the request. This scope refers to geographical area impacted by the proposed request and where main stakeholders, collaborators and beneficiaries live.*   * ***Multi-country:*** *the project is being developed by multiple countries (bi or multi-lateral cooperations)* * ***Transboundary sites****: conservation landscapes or seascapes that span boundaries of more than one country or sub-national entity.* * ***Entire country:*** *the project concerns the whole country or multiple areas within the country.* * ***Sub-national:*** *the project concerns a specific region or district within the country.* * ***Landscape / Seascape:*** *a large mosaic of land / sea uses with conservation objectives.* * ***Specific site:*** *a site easy to locate, with a name and clear demarcations such as a protected area, an OECM, an indigenous territory, or a city.* | | |
| Multi-country  Transboundary sites  Entire country  Sub-national  Landscape / Seascape  Specific site | | |
| **Site description** | | |
| *Provide specific location or full name(s) (e.g., Madidi National Park)*  *Explain why this site has been chosen for the project, including social and cultural significance for indigenous peoples and local communities and existing threats.* | | |
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| ECOSYSTEMS | | |
| **Ecosystem type\*** | | |
| *Proposed ecosystem types are linked to the Target 3 language. Multiple choice allowed.* | | |
| Terrestrial  Inland waters  Marine and coastal | | |
| **Ecosystem description (if relevant)** | | |
| *Briefly describe the ecosystem, its ecological importance, and any unique features endemic, critically endangered or flagship species or ecosystems.* | | |
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| **Habitats (if relevant)** | | |
| *Select main habitat(s) type targeted in the assistance request. Multiple choice allowed.*  *The proposed list is from the* [*IUCN Habitats Classification*](https://www.iucnredlist.org/resources/habitat-classification-scheme)*. See Users Guide for detailed description of each habitat.* | | |
| Forest  Savanna  Shrubland  Grassland  Wetlands (inland)  Rocky Areas  Caves & Subterranean Habitats (non-aquatic) | Desert  Marine Neritic (e.g., coral reefs)  Marine Oceanic  Marine Deep Ocean Floor (Benthic and Demersal)  Marine Intertidal  Marine Coastal/Supratidal | Artificial - Terrestrial (e.g pasture land, plantations)  Artificial - Aquatic  Introduced Vegetation  Other  Unknown |
| **PARTNERS** | | |
| **Implementing organization\*** | | |
| *Name the primary organization or entity responsible for implementing this project.* | | |
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| **Organization type\*** | | |
| *Select the type of the implementing organization. Examples are provided below.* | | |
| Communities and non-registered local groups, *example*:  as local associations, indigenous or local people groups  Non-profit and civil society organizations (NGOs)  National government, includes various branches of the government *example*: the Ministry of Environment  Public entity, *example*: the national agency for protected areas  Private entity, *example*: tourism company, social entrepreneurs, consultants, etc.  Scholar institution, *examples*: universities or research center, etc.  Sub-national entity *example:* Region, State, Province, etc.  Towns and municipalities | | |
| **Other partners\*** | | |
| *List other existing or potential partners that are (or will be) involved in the project and could also benefit from the assistance or contribute to achieving the objectives.* | | |
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| **OTHER INFORMATION** | | |
| **Operating language\*** | | |
| *Select preferred language of communication.* | | |
| English  French  Spanish  Other | | |
| **Budget**\* | | |
| *Total estimated cost of the activities in USD, Euros or British Pound.*  *Put amount and currency (e.g., 12,000 USD).*  *Put 0 if project does not require a budget (e.g., a virtual exchange).* | | |
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| **Requested Funding\*** | | |
| *Estimated budget requested for financial assistance in USD, Euros or British Pound.*  *Put amount and currency (example, USD 12,000).*  *Put 0 if no funds are requested.* | | |
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| **Proposed Date of Start\*** | | |
| *Indicate the project time frame. Format is mm/dd/yyyy format. On the platform, you can use a calendar to select date. If unknown, provide an estimate and note in the comments section above or in the description of activities.*  *Be aware that it may take at least a few months before assistance provided.* | | |
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| **Proposed Date of End\*** | | |
| *Same as above* | | |
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| **Additional comments** | | |
| *Provide any relevant information about the project such as who will finance the technical request, if the project requires both technical and financial assistance,*  *Limit to 250 words.* | | |
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| **Attach files / documents** | | |
| *Attach the relevant supporting documents. Three (3) files allowed. You will be prompted to select a document from your computer.* | | |
| *Budget in Excel should be attached here.* | | |
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| Contact Information | | |
| *The following fields provide contact information of the main person that is going to be the focal point for this request. Ensure email is correct because the platform will send notifications to this email.* | | |
| **Contact name\*** | | |
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| **Contact title\*** | | |
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| **Contact email\*** | | |
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| **Contact institution\*** | | |
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